



Add: 159 Thuy Van St, Vung Tau City, Vietnam
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Website: www.imperialhotel.vn
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HOTEL RESERVATION FORM

ICCASA 2015 – EVENT ON NOV 26th – 28th, 2015

IMPORTANT NOTE:

Please complete this form and submit it to The IMPERIAL Hotel, Vung Tau **BEFORE October 25th 2015**
(One sheet per ROOM)

1. GENERAL INFO:

Name(s)	First	Last	Middle
	First	Last	Middle
Organization			
Address			
Tel/Cell phone			
Fax			
E-mail			

159 Thuy Van Street, Thang Tam Ward, Vung Tau city, Vietnam
Tel: (84 – 64) 362 8888 Fax: (84 – 64) 356 1111
Website: www.imperialhotel.vn



2. ACCOMMODATION:

Your choice of room (Please check)		Deluxe Room (Single)		Deluxe Room (Double)
		Premium Deluxe (Single)		Premium Deluxe (Double)
Date of arrival	November 26 th 2015			
Date of departure	November 28 th 2015			
A total number of nights	02			
Room Types	Rates per room per night *			
Deluxe (single/ double occupancy)	VND 2,856,000 (US\$ 136) plus 5% Service Charge and 10% VAT			
Premium (single/ double occupancy)	VND 3,486,000 (US\$ 176) plus 5% Service Charge and 10% VAT			
<ul style="list-style-type: none"> ● The above rates include daily buffet breakfast ● A fresh fruit basket in the room on the day of check-in. ● Welcome drinks ● Complimentary wifi access throughout the hotel facilities ● Ferry transportation if under ten (10) persons 				

3. CANCELLATION/ NO SHOW POLICY:

- Any cancellation of guests room after the 18th Nov 2015 will be charged at 50%;
- Any cancellation made after the 23rd Nov OR no show on the date of arrival: applied 100% charge.

4. TRANSPORTATION:

Pick-up : Ferry station (complimentary) TSN Airport (chargeable) _____ Flight No/Time: _____
See-off : Ferry station (complimentary) TSN Airport (chargeable) _____ Flight No/Time: _____



5. ACCOUNT INFO:

Your account would settled by: <i>(Please check)</i>	<input type="checkbox"/>	Traveller's cheques	<input type="checkbox"/>	Credit Cards
<i>(Please indicate the following information on your credit card)</i>				
Credit card Type				
Credit card Number				
Expiry Date				
Signature	(Confirming details)			

6. CANCELLATION / EARLY DEPARTURE / NO SHOW POLICY:

- Check in time: 14.00hour Check out time: before 12.00 noon.
- Half price charge is applied for late check out until 18:00 hrs, full charge is applied after 18:00hrs with subject to room availability.
- Any booking cancellation must be made **07 days** prior to arrival date, or one night will be chargeable.
- Early Departures or No – Shows will incur a penalty charge to one night stay.

7. OTHERS

Should you have any preferences or requests, please check and indicate in specific.

<input type="checkbox"/>	Vegetarian meal	
<input type="checkbox"/>	Non-smoking room	
<input type="checkbox"/>	Other	



HOTEL STAFF USE ONLY